



WAMT meeting MINUTES 2016-02

Meeting description	
Meeting	<p>Title: Work Area Management Team monthly meeting</p> <p>Place: TelCo</p> <p>Date: 17 Feb 2016, 10:00 – 10:40</p> <p>Author of the minutes: David Schwesig</p>
Attendants	<p>Anzaldúa, Gerardo (Ecologic, WA1)</p> <p>Ugarelli, Rita (SINTEF, WA2), apologies</p> <p>van den Berg, Gerard (KWR, WA3)</p> <p>Gomez, Francesc (CETaqua, WA4)</p> <p>Schwesig, David (IWW, WA5)</p>
	<p>Not attending but recipients of minutes:</p> <p>Lago, Manuel (Ecologic, WA1)</p> <p>Herman Helness (SINTEF, WA2)</p> <p>Theo van den Hoven (KWR, WA3)</p> <p>Ventura, Laura; Hernandez Garcia, Marta (CETaqua, WA4)</p>
Agenda	<ol style="list-style-type: none"> 1. WA2&3 Meeting 2. WA Status 3. Report ESE side-event of EIP conference 4. A.O.B.
Main issues discussed Theme 1	
WA2&3 meeting	<ul style="list-style-type: none"> • Currently, only 2 bilateral meetings are planned on day one 16:00-18:30 (WP11&13, sustainability task force); WA leaders check internally whether there's a need for additional ones (inform KWR by 26 Feb). • When distributing the agenda, KWR will point to the presentations to be prepared/given, and to the guidelines what is expected from the presentations • Background documents will be distributed by David to the whole DESSIN group (Ecologic: provide David with documents) • WAMT meeting on day 2 will include discussion about the following topics: 1:1 support to case studies on the ESS framework & cookbook; Planning the next events (PSB36, Final event), EIP Action Group ESE activities.
Main issues discussed Theme 2	



WA status	<p>WA1: Had a workshop / writing meeting this week. Content will be finished by end of this week and send to Dolf de Groot for review. A nicely formatted version will be sent to David by 4 March, for distribution to the whole consortium as background document for the Westland meeting.</p> <p>WA2: D22.3 part II is expected by the March meeting, D22.4 from CETaqua just submitted; D22.5 is expected by 1 March. WA2 is running smoothly, looking forward to the start of WP23, its presentation at the Westland meeting and the April workshop.</p> <p>WA3: Everything under control. No late deliverables or milestones except for MS28 (due 01/2016) that has been postponed with WAMT approval in 2015-11.</p> <p>WA4: Final content of next annual magazine will be available this week. WA4 will get in touch with Gerardo and think about dissemination measures for the ESS framework & cookbook (e.g. a sort of “dummies guide to ESS” brochure with a few pages...). KWR had a meeting with EG, SEGNO, UFT and a video producing company.</p> <p>WA5: DoW amendment documents have been prepared (to include subcontracting for EG and KWR, travel cost change for Telint, changes in WP42); Submitted to the EC on 26 January for an informal pre-check by PO and legal unit. Feedback pending. No difficulties expected though.</p>
Main issues discussed Theme 3	
EIP conference side event Action Group ESE	<p>DESSIN was represented by Manuel Lago and David. At the meeting, four EU-funded projects dealing with ecosystem services were presented: AQUACROSS, DESSIN, MARS and OpenNESS. The objective of the meeting was to establish personal contacts between the project coordinators, look for synergies and for options to join forces, in particular with regard to</p> <ul style="list-style-type: none"> • joint dissemination activities to boost ESS thinking in the European water sector • contributing to a common knowledge base, e.g. a platform or repository that can become THE one-stop facility for know-how about ESS in the water sector. <p>Minutes of the meeting with more details will be provided once available (currently under preparation by AG leader Ignacio Martin. Concrete actions also depend on some guidance and decision from the EC who has also scheduled a brainstorming meeting of these projects (and others) for end of February. It is suggested to talk about the outcome of these meetings and any implications on DESSIN during the next WAMT, face-to-face in the Netherlands.</p>



Next steps / Following actions	
Action 1	Action: Inform KWR if there's a need for another bilateral meeting on day 1 (afternoon) of the WA2&3 meeting Responsible: all Deadline: 26 Feb
Action 2	Action: Highlight guidelines for presentations in final agenda for WA2&3 meeting Responsible: WA3 leader Deadline: 26 Feb
Action 3	Action: Provide David with cookbook version for distribution to all Responsible: WA1 leader Deadline: 22 Jan
Action 4	Action: Get in touch with WA1 about dissemination for ESS framework / cookbook Responsible: WA4 leader Deadline: 16 March

Next WAMT Meeting (at KWR office): 16 March 4 p.m.

